



August 8, 2022 ♦ 7:00 p.m.
 Wattsburg Area Elementary Center

AGENDA

I. Call to Order – Mr. Jeremy Bloeser, Board President

A. Pledge

B. Roll Call:

- | | | |
|---|---|---|
| <input type="checkbox"/> Mrs. Britni Burlingham | <input type="checkbox"/> Mrs. Nicole Lee | <input type="checkbox"/> Mrs. Tara Pound |
| <input type="checkbox"/> Mrs. Amanda Farrell | <input type="checkbox"/> Mr. Shawn Matson | <input type="checkbox"/> Dr. Andy Pushchak |
| <input type="checkbox"/> Mrs. Lea Hetherington | <input type="checkbox"/> Mr. Stephen Morvay | <input type="checkbox"/> Mr. Jeremy Bloeser |

II. School Reports

III. Guest and Citizen Comments

- A. All Guests/Citizens will be recognized and directed by the Board President. The portion of the meeting during which participation of the public is invited shall be a maximum time limit of thirty (30) minutes.
- B. Guests/Citizens that have requested to be on the agenda are limited to 5 minutes.
- C. Guests/Citizens not on the agenda are limited to 3 minutes. Please sign in and provide your name and address.

IV. Superintendent’s Report – Dr. Ken Berlin

V. Business Administrator’s Report – Mrs. Vicki Bendig

A. Treasurer’s Reports

General Fund: [June - \\$6,081,528.01](#) [July - \\$4,633,041.94](#)

Capital Projects: [June - \\$989,225.53](#) [July - \\$990,366.55](#)

Cafeteria: [June - \\$584,104.95](#) [July - \\$586,549.12](#)

B. Bills

[Exhibit A1](#) Checks Already Written: \$874,967.72

[Exhibit B1](#) Cafeteria Checks Already Written: \$29,600.25

[Exhibit C1](#) Capital Project Fund Bills: \$386,950.32

Exhibit D SHS Activity Fund Report: [June - \\$74,806.07](#) [July - \\$74,806.71](#)

VI. Legal Advisement – Mr. Jeremy Bloeser

LA – 1 (I) All Hazards Plan 2022-2023

- To approve the District All Hazards Plan 2022-2023.

VII. Finance – Mr. Steve Morvay

F – 1 (I) Transfers

- To approve the following transfers:
 - Monthly budgetary transfer for budget vs. actual 2021-2022 report as outlined.
 - Transfer from Committed to Capital Projects \$293,881.25 for the Above Ground Fuel Tank Project.
 - Transfer from Committed to Unassigned \$54,776.07 for Carpeting at SHS.

- Transfer from Committed to Capital Projects \$86,917.60 for SHS HVAC Repairs
- Transfer from Committed to Capital Projects \$38293.00 for SHS Auditorium Project
- Transfer from Committed to Unassigned \$15,900.00 for Admin Office Renovation.

F – 2 (I) Purchasing Program

- To reauthorize the district to utilize all procurement programs including materials and services under the PA Department of General Services for 2022-2023.

VIII. **Building and Grounds – Mr. Shawn Matson**

B – 1 (I) Utilization of School Facilities

- To ratify the use of the Baseball Field on June 24, 27, 29, July 1, 5, 11 and 13, 2022 6:00 P.M. by the Wattsburg Area Little League for their District 3 Junior All-Stars Games at no cost to the requestor.

B – 2 (I) YMCA Child Care Agreement

- To approve the [Agreement between YMCA and WASD](#) for the YMCA Child Care Program as outlined.

B – 3 (I) Sewer Plant Agreement

- To approve the [Sewer Plant Proposal of Handley Environmental](#) for sewer plant services as outlined.

IX. **Personnel – Mrs. Nicole Lee**

P – 1 (I) ESS Substitute List

- To approve the ESS Substitute List for the 2022-2023 school year.

Nicole Bennett	Susan Eighmy	David Pozza
Gerald Bowling	John Eisenman	Kevin Scully
Kedron Brocius	Jennifer Lau	Grace Trocki
Julie Canter	Diane Phillips	Sherry Wnukowski
Samantha Davis		

P – 2 (I) Service Personnel Substitute List

- To approve the Service Personnel Substitute List for the 2022-2023 school year.

Alissa Brooks	Marianne Hessinger	Becky Troutman
Christine Fry	Carolyn Post	Margaret Webb
Brooke Gibbs	Kayla Trapp	

P – 3 (I) Resignations

- To accept the following resignations:
 - Amber Hill, WAMS Learning Support Teacher effective August 22, 2022.

P – 4 (I) Appointments

- To approve the following appointments:
 - Susan Peebles Middle School Assistant Principal effective August 16, 2022 and approve the agreement between Susan Peebles and WASD.
 - Anne Kowalski as Elementary Teacher effective August 24, 2022 at Bachelors, Step 1.

- Tonya Keeler as Long-Term Substitute Elementary Art Teacher anticipated August 24, 2022 through June 12, 2023 at Permanent Substitute Masters +15, Step 1.
- Leah Bootes as Grade 8 ELA Teacher effective August 24, 2022 at Masters, Step 6
- Elizabeth Linza as High School Learning Support Teacher effective August 24, 2022 at Bachelors, Step 11.
- Linda Trott as Temporary Cafeteria Aide, Class C, 2 hours/day, 180/days/year effective August 30, 2022.
- Brittany Giannelli as Level II Custodian, Class B, 7 hours/day, 210 days/year effective August 15, 2022.
- Elizabeth Bille as WAMS Educational Aide, Class B, 7 hours/day, 185 days/year effective August 24, 2022.

P – 5 (I) Memorandum of Agreement

- To approve the [Memorandum of Agreement for COVID-19 Sick Leave](#) between WASD and Wattsburg Education Association as outlined.

P – 6 (I) Tuition Reimbursement

- To approve the [tuition reimbursements](#) as outlined.

P – 7 (I) Leave Requests

- To approve the following leave requests:
 - Leave of Absence utilizing Family Medical Leave and paid time off for Betsy Walker anticipated May 5, 2022 through November 2, 2022.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Victoria Pawlak anticipated October 3, 2022 through January 3, 2023.
 - Leave of Absence utilizing Family Medical Leave and paid time off for Kelsey Schwartz anticipated October 3, 2022 through January 18, 2023.
 - Intermittent Family Medical Leave for Rachel Merry beginning July 8, 2022.
 - Intermittent Family Medical Leave for Barbara Daniels beginning July 8, 2022.

P – 8 (I) Conference Request

- To ratify the following conference requests:
 - Susan Huff to attend PASBO School Operations Academy in Harrisburg, PA on July 27-28, 2022 at an estimated cost of \$679. Funds from Non-Instructional Non-Certified Professional Development.

P – 9 (I) Attendance at Meetings

- To approve attendance for travel reimbursement for all PDE related meetings and IU 5, PIMS/PennData, and SBAP meetings for the 2022-2023 school year for Special Education Secretary

P – 10 (I) Job Description

- To approve the [School Police Officer job description](#) as outlined.

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (I) Policy Second Reading

- To approve the second readings of the following policies:
 - [Policy 218](#) Student Discipline
 - [Policy 220](#) Student Expression/Dissemination of Materials and 220 Attachment
 - [Policy 227](#) Controlled Substances/Paraphernalia
 - [Policy 237](#) Electronic Devices
 - [Policy 808](#) Food Services.
 - [Policy 913](#) Non-school Organizations/Groups/Individuals

PL – 2 (I) Policy First Reading

- To approve the first reading of Policy [805.2 - School Security Personnel](#).

XI. **Curriculum – Dr. Andy Pushchak**

C – 1 (I) Preliminary Third-Party Contractor Agreement for Title I Services

- To approve the [Preliminary Third-Party Contractor Agreement for Title I Services](#) for 2022-2023 school year as outlined.

C – 2 (I) Continuum of Placement Options Agreement

- To approve the [Continuum of Placement Agreement](#) between Community Country Day School and WASD as outlined.

XII. **Technology – Mrs. Lea Hetherington**

XIII. **Transportation – Mrs. Britni Burlingham**

T – 1 (I) Transportation Requests

- To approve the transportation requests and ratification of field trips since last meeting as outlined.
 - SHS Autistic Students to travel to area locations weekly during the 2022-2023 school year. Funding from Special Education.
 - AFROTC students to travel to area locations during the 2022-2023 school year. Funding from ROTC.
 - Community Based Experience Program students to travel to area locations during the 2022-2023 school year. Funding from Special Education.
 - K-6 LSS class to travel to area locations weekly during the 2022-2023 school year. Funding from Special Education.
 - Science Olympiad students to travel to competitions during the 2022-2023 school year. Funding from Student Activities.

T – 2 (I) Durham Bus Drivers

- To approve the following as Durham Bus Drivers for WASD for the 2022-2022 school year:

T – 3 (I) Bus Routes for 2022-2023

- To approve the bus routes for the 2022-2023 school year.

XIV. Athletic/Extra-Curricular – Mrs. Tara Pound

AE – 1 (I) Volunteer List

- To approve Dave Tome and Sandi Laidlaw as additions to the WASD Volunteer List.

AE – 2 (I) Extra-Curricular Resignation

- To accept the resignation of Derek Peterson as Robotics Advisor effective July 11, 2022.

AE – 3 (I) Extra-Curricular Appointments

- To approve the following extra-curricular appointments for the 2022-2023 school year:
 - Stephanie Krzak as WAMS Technology Integrator, step 1.
 - Lauren Fye as WAEC SAP Case Worker, step 2+.
 - Jim Caspar as Robotics Team Advisor, step 1.

AE - 4 (I) Athletic Appointments

- To approve the following athletic appointments for the 2022-2023 school year:
 - Faith Bartlett as Cross-Country 1st Assistant Coach, step 1.
 - Alex Adamus as Football Other Assistant (7th/8th) Coach, step 1.
 - Justine Brink as Head Cheerleading Coach, step 2+.

AE – 5 (I) Organization of Extra-Curricular Club

- To approve a non-curricular club [International Travel Club](#), Megan Shindledecker advisor. The purpose of this club is to expose students to different cultures of the world.

AE – 6 (I) Game Help

- To approve the following for game help for the 2022-2023 school year:

Jerry Adamus	Becky Groenendaal	Paul Semrau
Donna Banks	Mike Grove	Lisa Smith
Katy Beebe	Sheri Hoffman	Emily Sonney
Samantha Black	Elizabeth Linza	Eric Sonny
Bernie Cage	Kevin Linza	Walter Staab
Bethany Cage	Stacey Mattocks	Ray Trejchel
Julie Canter	Dana Miller	Cindy Widdowson
Ryan Dernar	Andrea Moreno	
Elizabeth Diehl	Sue Nolan	
Alyssa Forte	Debby Peck	
Kyle Forte	Derek Peterman	
Elizabeth Garcia	Julie Pikiewicz	

XV. Miscellaneous

M – 1 (I) Retention & Destruction of Special Education, Gifted Education and Chapter 15/Section 504 Records.

- To approve the [Resolution Regarding the Retention and Destruction](#) of Special Education, Gifted Education and Chapter 15/Section 504 records as outlined.

M – 2 (I) Erie County Enhanced Screening Agreement

- To approve the [Erie County Enhanced Screening Agreement](#) between the Erie County Department of Health and the Erie County School District and Northwest Tri-County Intermediate Unit as outlined.

M –3 (I) Surplus Items

- To approve the items outlined as [surplus](#).

XVI. **Erie County Technical School – Mr. Steve Morvay**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**